

Jonathan Zachem, Secretary

Rick Scott, Governor

January 18, 2017

Application: **31139**  
File: **17645**

ANDREA TOLBERT  
COMPASS REAL ESTATE SEMINARS  
P.O. BOX 952674  
LAKE MARY, FL 32795

**Title:** BODYTALK READING LANGUAGE FOR SALES &  
**Hours:** 2  
**Course Number:** 0019466  
**Course Type:** Continuing Education  
**Course Details:** SAFETY  
Instructor(s): Andrea Tolbert

Dear ANDREA TOLBERT, Provider 0004246:

The effective approval date for this course is 1/11/2018. Unless subsequently renewed, Commission approval for the course will expire 3/31/2020.

After a licensee's successful completion of a Post Licensure or Continuing Education course, an attendance file must be electronically submitted to the department no later than 30 calendar days thereafter or prior to the licensee's renewal date, whichever occurs sooner. This course can not be offered for partial credit.

All Florida real estate licensees earning real estate education credit must be provided with a Notice of Satisfactory Course Completion, as specified by Rule 61J2-3.015 Florida Administrative Code (F.A.C.). Based on the type of course approval listed above when this course is offered for real estate credit, courses must conform to Rule 61J2-3.008(F.A.C.), 61J2-3.009(F.A.C.) or 61J2-3.020 (F.A.C.).

Continued CE course approval is subject to the course content and standards being maintained in accordance with the materials submitted for evaluation. Course materials should be modified to conform to changes in policies, practices, rules, and statutes. **You should submit significant modifications to course material to the department at least 60 days prior to those changes being incorporated into the course. The department must approve such modifications before they may be incorporated into the course materials.**

The Florida Real Estate Commission appreciates your support in maintaining quality education for real estate licensees. Forms requesting course and instructor evaluations can be can be obtained from our web site: [www.myfloridalicense.com](http://www.myfloridalicense.com).

Sincerely,

Linda Ellison  
Operations Analyst II  
Bureau of Education and Testing